**MINUTES**

 The Board of Trustees, Town of Harrold, met in regular session December 14, 2020 at City Hall. President Becker called the meeting to order at 7:00 p.m. with Dean Becker, Mike Bartels, and Marty Winckler, Trustees, and Sarah Rheinbolt, Finance Officer in attendance.

 NOTE: All motions are unanimous unless otherwise noted.

 **MOTION** by Winckler to approve the Agenda for the December 14th meeting with the addition of a transfer of funds from the General Fund to the Sewer Fund. Second by Bartels. Motion carried.

 **MOTION** by Becker to approve the minutes of the November 9th meeting. Second by Bartels. Motion carried.

 Board reviewed past due bus shed rentals and instructed finance officer to send registered letters to those in arrears to require them to bring accounts up to date before taking legal action. Board of Trustees will now require signed rental agreements and payment in full, in advance, when renting bus sheds for storage.

 Board reviewed the workers compensation findings. No action taken at this time; will review at the January meeting.

 No update on the hail insurance claims; Board is still trying to find contractors who will come give an estimate.

 Finance officer informed Board that the Internal Control Review conducted by South Dakota Municipal League in conjunction with the Department of Legislative Audit was almost complete; once completed, the review will be kept on file in the city office.

 **MOTION** by Bartels to transfer $30,000 from the General Fund to the Sewer Fund to offset the unexpected expenses in that Fund this fiscal year.

 Gary Hobert came before the Board to request a building permit for a pole barn in Block 17 of the Wyman Addition.

 **MOTION** by Bartels to approve Gary Hobert’s building permit for a 60x100 pole barn in Block 17. Second by Becker. Motion carried.

 Board discussed needing to buy lights for the loader for improved visibility for moving snow, buying cold batch blacktop mix to fill potholes on Wyman Avenue, and trying to find a contractor who might be able to install new doors on the shed that holds the loader and blade.

 Board discussed ongoing sewer expenses. Discussion was held on increasing the initial hookup fee of $500 and possibly a $5.00 increase on the monthly billings.

 Finance officer informed Board that SDML Workmans Comp presented a plaque to the Town of Harrold for 20 years’ membership in the Workman’s Comp Fund.

 **MOTION** by Bekcer to sign the 2021 maintenance agreement for Dakota Pump and Control for an annual inspection of lift station pumps. Second by Winckler. Motion carried.

 The following bills were submitted and approved for payment: Dakota Pump & Control $560.00 (2021 service contract); Mid Dakota Water $68.00 (city hall water); Poppe Enterprises $128.00 (pest control); Envirotech $105.50 (garbage service); Hillyard $185.80 (sanitizer stations); Sarah Rheinbolt $526.10 (November wages); Debra Ingle $841.67 (summer wages); Cardmember Services $42.06 (McAfee and fire extinguisher brackets); Highmore Herald $32.09 (publishing); Harrold Postmaster $165.00 (stamps); Harrold Fire Department $1500.00 (donation); WW Tire Service $247.45 (loader tire repair); Mid Dakota Water $43.00 (lift station water); Northwestern Energy $30.01 (bus garage electric); Northwestern Energy $449.89 (street lights); Venture Communications $164.25 (phone and internet); Northwestern Energy $420.69 (gym electric); Brosz Engineering $600.00 (survey).

 President Becker declared the meeting adjourned at 9:18 pm. The next regular meeting will be the second Monday of the month, January 11th, at 7:00 pm.

Sarah Rheinbolt, Finance Officer